



ROTHERGLEN SCHOOL

WHAT SCHOOL SHOULD BE

Summer Camp Instructor

Rotherglen School in Oakville and Mississauga is seeking Summer Camp Instructors to work with and supervise our campers in **Summer 2021!**

The position is:

- Full- time
- Monday to Friday
- 8:00 a.m. to 4:00 p.m.
- 10 weekly sessions in July and August
- Dates: Monday, July 5 to Friday, August 27, 2021
- Training/orientation: Date TBD

Age Groups:

4 and 5 year olds (JK/SK)
6 to 9 year olds (Gr. 1 to 3)

Locations: Oakville Elementary Campus, Oakville Primary Campus, Meadowvale Elementary Campus

Credentials/Qualifications:

Police Check/VSS required

CPR/First Aid required

Experience:

Previous experience working with children is ideal

Pay:

Hourly pay ranges from \$18 to \$21 based on experience and role responsibility (assisting with vs. leading own camp group)

Duties:

- Plan, organize, and lead age appropriate “fun” activities based on a weekly theme (arts and crafts, “outdoor structured activities, cooperative games...)
- Conduct daily group circle activities (read -alouds, story telling, songs, mindfulness activities, finger play etc..)
- Purchase necessary supplies for activities, including art and crafts (to be reimbursed)
- Supervise students at all times, ensuring the safety and security of students
- Set up classroom each morning (lights on, music on, chairs down, organize activities/centres etc..)
- Be knowledgeable of, and practise emergency procedures (lock –down/hold & secure, Epi-pen use, First Aid, fire evacuation...)
- Take candid photos for end of week newsletter/social media updates to families
- Maintain a tidy and attractive classroom environment with light cleaning duties for lunch, snack, and end of day
- Communicate issues to admin and families in a timely manner
- Work collegially and collaboratively with summer camp and office staff
- Perform either lunch or recess supervision duty daily
- Assist with arrival/dismissal of students at end of day
- Bring injured and/or sick children to front office for care/basic First Aid
- Maintain accurate records (attendance, injuries, etc.)
- Comply with Rotherglen Code of Conduct and Behaviour Management Policies
- Other duties as assigned

To Apply:

Email your resume to our Summer camp Coordinator, Mrs. Martha Smith at msmith@rotherglen.com . In your cover letter, please outline your areas of interest to offer during camp sessions (art, music, sports, science etc..).

Deadline to apply: Friday, January 22, 2021